

## **OUTSOURCING SERVICE FOR**

## Bookkeeping

Your Local Office for Global Business



# **About Us**

#### Background

**itialu**S Global Network is one of the largest financial and corporate services networks globally, composed of expert accounting, consulting, and auditing firms.

**itialuS** Global provides companies across various markets and industries with cloud-based software tools to join the digital transformation initiative, where multinational businesses can expect the same consistent standards of service quality, delivery, and commitment.

#### Mission

Deliver the right solutions to our clients through long-term relationships built on experience, insight, and teamwork.

Help our clients reduce their administrative costs while providing support of the highest quality. Create a business environment that attracts, develops, and retains the best talent. Provide stockholders with the best return on their investment.

#### Vision

Become a globally reliable, effective, safe, and cost-effective provider of quality innovative global Accounting and Corporate Services, that satisfy unmet management needs.

#### What We Do

We provide global Accounting and Corporate Services at the most competitive prices. We help clients drive their businesses to their maximum potential by delivering high-quality services including Accounting, Human Resources Management, Business Consultancy, and Tax Solutions.





#### Information Technology Tools

We use an innovative cloud-based Enterprise Resource Planning **(ERP)** system known as WallPost Software. It is designed according to international standards to meet clients' needs in different industries.

WallPost Software is equipped with intelligent modules to smartly monitor and enhance the performance of the company and staff. It produces a variety of financial and management reports which can be used by managers and shareholders for more efficient decision-making.

#### WallPost Software's objective is to deliver the following results:

- Automate the company's policies, procedures, and processes
- Assist in the company's formulation of rules, regulations and processes
- Increase staff engagement and retention
- Measure performance and staff appraisal
- Identify problems before their onset

## WallPost Core Modules



#### **Digital Transformation**

- Creating a WallPost account
- Customizing finance settings
- Creating a chart of accounts and approval flow
- Handling accounting details, accounts
  receivable escalation, contact information, and
  invoice cutoff
- Managing Ledger group, items, customer, supplier, collection, purchase/payment bill, journal, and assets

**itialuS** boasts a wealth of knowledge and experience in Bookkeeping services. Our team is highly skilled at using the latest financial and accounting software and has in-depth expertise in international accounting standards (IFRS/GAAP).



#### **General Ledger Updates**

- Recording backlog financial transactions
- Recording day-to-day financial transactions

#### Accounts Payable - Money Out

- Recording and analyzing purchases and bills
- Tracking due payments
- Sending email notifications for post-dated cheques
- Escalating overdue payments





## Accounts Receivable - Money In

- Creating sales invoices
- Tracking invoice collections and sending email notifications
- Escalating delayed invoice collections

#### **Bank Reconciliation**

 Comparing the recorded transactions with the corresponding transactions on the monthly bank statements

# **Financial & Management Reports**

## **Management Reports**

- Overall Revenue
- Historical Revenue
- Fund Availability
- Profitability
- Invoice & Collection Graph/Status Details
- Project Delay/Project Schedule Summary

## **Financial Reports**

- Balance Sheet and Trial Balance
- Profit & Loss Statement Report
- Ledger Reconciliation
- Comparative Revenue
- Financial Ratios
- Transaction Statistics
- Pro-Forma
- Provision



### **Customer/Supplier Reports**

SUMMARY REPORT

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- Statement of Account
- Aging of Accounts
- Collection
- Summary/Overview

## **Stock Reports**

- Warehouse Stock
- Minimum Stock Level Products
- Pick List
- Movement
- Dead Stock/Inventory
- Active Purchase Order

## **Other Services**





Management Advisory



Payroll Processing

International Business Registration



International Trademark Registration



General Data Protection Regulation (GDPR)



**VAT Refund** 



VAT Registration and Compliance



Manpower Outsourcing



WallPost ERP Software Solution



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